

NMERB

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Dear Payroll and Human Resources Staff,

This issue is dedicated to your questions in reference to the recent changes for NMERB.

Return to Work (RTW) 7/1/2019:

- Are retirees previously coded as RE automatically changed to RW? **No**. RW retirees are limited to working .25FTE or less of a position and must be certified by the employer. There is no salary limit for RW. (NMERB Memo dated 5/28/2019 is available online under the Employers tab, Return to Work Guidance on FTE status for retirees.) All RW retirees are required to complete and submit the Return to Work (RTW) Application.
- Do current RT/TU retirees have to reapply for the RTW program? **No**.
- Do retirees new to RT/TU have to apply for the RTW program? **Yes**.
- Do all current and new RW retirees have to apply for the RTW – RW provision prior to working in the FY20 year? **Yes**.
- Do RT/TU/RW retirees have to reapply every year? **No**.

The RTW Application is available online under the Download Forms tab.

New Employee Data Form (EDF):

The new EDF Revised 7/19 version is now available online under the Employers tab.

- Can we still use the old version EDF? **Yes, for a limited time**. The old versions of the EDF will be accepted until 10/1/2019. After 10/1/2019 only the EDF Revised 7/19 version will be accepted.
- Can we email the EDF to NMERB? **No**. The form cannot be emailed as we do require the full SSN on the form and for security purposes you should never email the full SSN to NMERB. You may fax or mail the EDF, it is not necessary to do both.

Signature Authorization Contact Update Form:

Many employers have had recent changes in their administrative staff. Please remember to update and submit your Signature Authorization Contact Update Form to ensure timely processing of all NMERB functions. The form is available online under the Employers tab in Excel format, please note the tabs at the bottom of the multipage form.

Questions or comments on these topics? nmerb.lauhhelp@state.nm.us



Upcoming Newsletters

Website Employer Tab

Ask NMERB

Tips:

New Member Services email:

As of 5/17/2019 there is a new email for your employees and retirees to ask NMERB questions: Member.Help@state.nm.us

Email your Form 100 to:

Lau.form@state.nm.us

You do not need to mail the original.

Fax your Form 9's and Employee Data Forms to: **505.827.8010**

You do not need to mail the original.

NMERB Newsletters:

Past issues can be found on our website under the Employers tab, scroll down to the bottom of the page.