



# Return To Work Application

## MEMBER INFORMATION

Name (First, Middle, Last)				Last 4 digits of your SSN XXX-XX-	
Mailing address					
City	State	Zip	Phone	Email	

I hereby authorize NMERB to change my address as indicated above. Yes No

1. What is your NMERB effective retirement date (mm/dd/yyyy)? \_\_\_\_\_.
2. When was the last day you rendered service to an NMERB Employer including but not limited to:  
Full-time or part-time employment, substitute work, services rendered as an independent contractor, and/or  
employment with an independent contractor, volunteering in an otherwise paid position, or working less than .25 of  
a full-time equivalent (FTE)?

List dates and Employers

NMERB Employer	Start date (mm/dd/yyyy)	End date (mm/dd/yyyy)

3. Are you currently employed by an NMERB Employer? Yes No
- Name of NMERB Employer \_\_\_\_\_

Check ☒ the program that applies to you. Check only ONE box. See "[About Return to Work and Your Retirement Benefits](#)" for the relevant rules on page 2 for a brief description of each RTW program.

**RTW Program 60 Months:** I have completed a 90 consecutive day layout period.

Layout period (mm/dd/yyyy): \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Yes No

**RTW Program Less Than \$25,000:** I have completed a 90 consecutive day layout

period. Layout period (mm/dd/yyyy): \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Yes No

**RTW .25 FTE or Less:** I will be working .25 FTE or less (FTE is combined with multiple employers).

Yes No

Please be advised that if you plan on switching RTW programs in the future, you must submit a new RTW application.

This can only be done during the month of July with an effective date of August 1st.

Before I "return to work" I must provide my employer with a copy of my **approved** NMERB RTW Application. Upon approval, NMERB will provide me with a date for which I am eligible to return to work. I understand that if I am receiving retirement benefits and I violate NMERB's Return to Work rules, **I will be required to pay back all retirement benefits received during my period of ineligibility including interest.**



X

Member's signature

Date (mm/dd/yyyy)

## NMERB Authorization

Approved RTW 60 Month

Approved .25 FTE or less

Ineligible

Approved RTW less than \$25K per year

NMERB

Stamp

Eligible to Return to Work on:

Date (mm/dd/yyyy)

NMERB Authorized Signature

Date (mm/dd/yyyy)



### ABOUT RETURN TO WORK (RTW) AND YOUR RETIREMENT BENEFITS

Please NOTE: you are not eligible to return to work until the date indicated under the "NMERB Authorization" section of the Return to Work Application. **If you return to work prior to this eligibility date, you are in violation of NMERB's Return to Work rules and you will be required to pay back all retirement benefits received during your period of ineligibility, including interest.**

You may return to work with a local administrative unit after you receive approval from NMERB following the submission of a completed application to Return to Work. An approved or denied application, along with a copy of your original application, will be mailed to you within 5 to 7 business days.

NMERB will not accept return to work applications more than 30 days prior to completion of your layout period. Submissions more than 30 days prior to your eligibility date will be denied and returned as ineligible.

#### Return to Work Program – 60 months

NMERB retirees may return to employment under this Return to Work Program without affecting their retirement benefit if they maintain compliance with Section 22-11-25.1 and Rule 2.82.5.18 NMAC. A ninety consecutive day layout period is required and the retiree may work a maximum of sixty consecutive or non-consecutive months. There is no limit on earnings or FTE under this Return to Work Program. Retirees under this Return to Work Program shall make non-refundable employee contributions to the NMERB fund. Employers will continue to make the employer contributions for retirees who participate in the Return to Work Program as specified in the statute.

#### Return to Work Program Less Than \$25,000

NMERB retirees may return to employment earning less than \$25,000 per year without affecting their retirement benefit if they maintain compliance with Section 22-11-25.1 NMSA 1978 and Rule 2.82.5.17 NMAC. A ninety consecutive day layout period is required. Contributions (retiree or employer) are not required.

#### Return to Work .25 FTE or Less

NMERB retirees may return to employment (includes "substitution") at a level of .25 FTE or less without affecting their retirement benefit if they maintain compliance with Section 22-11-25.1 NMSA 1978 and Rule 2.82.5.16 NMAC. Working .25 FTE or less (FTE is combined with multiple employers) is required. A layout period is not required. Contributions (retiree or employer) are not required.

If you return to work and have not suspended your benefit, you will not earn additional service credit or be able to purchase service credit associated with Return to Work employment.

Please keep a copy of this application for your records.